

THE CONSTITUTION

Of

All4One FRIENDS CLUB OF
NIGERIA

INTRODUCTION

We the members of All4One Friends Club of Nigeria having firmly and solemnly resolved to associate and work in unity and harmony as one indivisible body for the purpose of encouraging, socializing and coordinating ourselves for our own wellbeing hereby make/enact and give to ourselves the following regulations/Laws.

SECTION 1: THE CONSTITUTION

(1) SUPREMACY

- (a) This constitution shall be supreme and its provisions shall be binding on all members
- (b) All activities, engagement, resolutions, decisions or undertakings carried on or taken in the name of the Club shall be in accordance with the provisions of this constitution.
- (c) Any other law, regulations, resolutions and or rules that may be made by this club that shall be inconsistent with any of the provisions of this constitution, shall be null and void to the extent of the inconsistency.

(2) **CITATION, TITLE AND COMMENCEMENT:** This constitution shall be cited as the constitution of All4One Friends Club of Nigeria 2018 and effect from the date of adoption

(3) **AMENDMENT:** Any of the provision of constitution shall be amended upon a motion for such amendment proposed by at least three financially up to date members and approved by 2/3rd majority vote of members in a general meeting, provided that at least one month notice of the proposed is given to members before the voting is called.

SECTION 2: THE CLUB:

- (1) **NAME:** The club established by this constitution shall be known, called and addressed as “All4One Friends Club of Nigeria” hereinafter referred to as the “Club”
- (2) The club shall be a non-religious, non-tribal, non-political and non-governmental organization open to married men alone

- (3) The registered office shall be in Lagos
- (4) The club shall have its motto as LOVE AND SACRIFICE FOR ONE ANOTHER.
- (5) Greeting of the club is All4One, God for All, All4One, God for all, God for all, All4One.

SECTION 3: MEETINGS OF THE CLUB

1. There shall be the following meetings in the club:
 - a. The General Meeting
 - b. Executive Meeting
 - c. Emergency Meeting
 - d. Committee Meeting
2. General Meeting shall be held at least once every month on a day and time as the club may from time to time agree.
3. There shall be at least 7 days' notice to members for a general meeting to be properly convened
4. Emergency meeting can be convened from time to time to treat only emergency matters.
5. There shall be in attendance at least 1/3 of members due at a meeting to form Quorum

SECTION 4: SOURCES OF CLUBS FUNDS

- (1) The funds of the club shall be raised from:
 - a. Annual dues, levies and fines
 - b. Proceed from the sale of clubs application form and the constitution
 - c. Rents from letting any property of the club
 - d. Launching, Fundraising and Donations
 - e. Investing in shares or company securities of any kind.
 - f. Interest from bank deposits or dividends from investment
 - g. Proceed from any plays, dance, games, seminars or any form of entertainment organized by the club.

SECTION 5: 1. MEMBERSHIP, QUALIFICATION AND ADMISSION

- a. Membership shall be open to all married men of reputable character through application and interview.
- b. Any intending member shall be capable of meeting the obligation of the club.
- c. He must be guaranteed by two financial up to date members
- d. Admission of new members shall be conducted by the screening/admission committee subject to ratification by the general house.
- e. Admission fee and procedure shall be decided by the general house from time to time.

2: CESSATION OF MEMBERSHIP

Cessation of membership of the club will be by any of the following:

- a. Death of a member
- b. Expulsion of a member by 2/3 majority vote of members present at the meeting
- c. Resignation by a member
- d. Nonpayment of annual dues/levies after the end of every financial year (31st October) and owing of other debts when they become due for payment.
- e. A person convicted of any criminal offence by court of competent jurisdiction.

3: RENEWAL OF MEMBERSHIP

A member who loses his membership by any of the means contained in this constitution shall be re-admitted on fulfilling the following:

- a. A letter to the club requesting to be re-admitted into the club
- b. Clearing of all his debt that shall be computed by the financial secretary up to date.
- c. Payment of any fine as contained in this constitution
- d. Approval of re-admission by simple majority vote of members present at the meeting.

SECTION 6: BENEFITS

(1) IN THE EVENT OF DEATH OF A MEMBER, THE CLUB SHALL DO THE FOLLOWING:

- i. All members shall attend a wake keep in his honor and the club shall cater for the members
- ii. Public obituary announcement in a full page of National Newspaper
- iii. All members shall be present at the grave yard before the late member body is committed to mother earth, while every member in default shall pay a fine of N20,000
- iv. The club shall present a purse of N3,000,000 (Three Million to the deceased next of kin excluding personal contributions by the members
- v. Absenteeism will attract a fine of N200,000
- vi. A purse of N200,000 will be presented at the table for condolence.

(2) SICK MEMBER

The club shall appoint a special committee of 5 members to visit and assess the level of illness and report to the club and upon their report, the general house shall decide the financial assistance to be given to him.

(3) DEATH OF A MEMBER'S WIFE

In the event of the death of a member's wife, the club shall do the following:

- i. All members shall attend a wake keep in her honor and the club shall cater for the members
- ii. Publish a full page obituary announcement in a national news paper
- iii. All members shall be present in the deceased home town before she is committed to mother earth, while every member in default shall pay a fine of N20,000
- iv. The Club shall present a purse of N1, 000,000 (One Million Naira Only) to the bereaved member excluding personal contributions by the members.
- v. Absenteeism will attract a fine of N100,000

(4) DEATH OF A MEMBER'S CHILD

The Club shall send a delegate of not less than 3 members to represent the club with a purse of N100,000.

(5) DEATH OF A MEMBER'S BIOLOGICAL PARENT

- i. All members shall attend the burial in the home town of the bereaved member and shall be entertained by the bereaved member.
- ii. The Club shall present a purse of N300, 000 (Three Hundred Thousand Naira only) to the bereaved member excluding personal contribution by the members.

(6) ELIGIBILITY FOR CLUB'S BENEFITS

- a. The invitation shall be at least one month before the occasion with a bottle of hot drink
- b. He must have been a member for at least one year before the club can attend his occasion
- c. Before any member shall benefit from the above mentioned right/privileges, he shall be an up to date financial member

SECTION 7: 1. CLUB EVENTS/OFFICIAL FUNCTION.

- a. The club shall have its event two times in a year namely family get together and End of Year Party
 - b. Each club event shall be organized by an adhoc committee to be from time to time created by the club for that purpose.
2. a. The official function of the club is a function as contained in this constitution where a member will be given his entitlement as a member
- b. The host shall set a separate table with chairs for the club within the occasion environment and our banner attached to it
 - c. The host shall liaise with the clubs welfare officers for our entertainment list.

d. Any member who fails to attend the club event other than reasons of ill-health will pay a fine of N20,000 for Lagos and N50,000 outside Lagos.

e. Any member who fails to wear a uniform (Ashebi) to an official function where necessary will pay a fine of N10,000

SECTION 8: ORGANS OF THE CLUB

(1). The following shall constitute organs of the club

- a. The General Assembly
- b. The Board of Trustee
- c. The executive council
- d. The committees

2. The General Assembly shall be the highest decision making body of the club and shall have the powers to constitute and determine the board of trustees and executive council in accordance with the provisions of this constitution.

3. The powers of the General Assembly shall at all times be exercised through the appropriate majority votes in a general meeting of the club.

SECTION 9: OFFICERS OF THE CLUB

(1). The following shall be officers of the club.

- a. President
- b. Vice President
- c. General Secretary
- d. Assistant Secretary
- e. Financial Secretary
- f. Assistant Financial Secretary
- g. Treasurer
- h. PRO
- i. Chief Welfare Officer

- j. Assistant Welfare Officer
- k. Provost 1
- l. Provost 2

2: DUTIES OF OFFICERS

A. PRESIDENT

- i. He shall be the presiding officer of every club meetings, events, ceremonies or social gatherings of the club.
- ii. Shall summon through the secretary all meetings of the general assembly and the executive committee meetings
- iii. He shall moderate all discussions and debate in the meeting and have a casting vote in the event of a tie.
- iv. He shall be a category A signatory to the clubs account.
- v. He shall be in conjunction with the secretary sign all adopted minutes of the club.
- vi. Shall ensure prudent spending of the clubs money and give annual report of his stewardship at end of every year.

B. VICE PRESIDENT

- i. Shall assist the president in his duties
- ii. Shall in the absence of the president act in his capacity
- iii. Shall automatically assume the position of the president for the remaining period of his tenure, where the office of the president is vacant by reason of :
 - a. Impeachment.
 - b. Incapacitated to properly discharge his official duties
 - c. Death.
- iv. He shall perform other functions specifically assigned to him by the club or the president.

C. GENERAL SECRETARY

- i. Shall record the proceedings of meetings of both the general and executive meetings.
- ii. Shall summon all meetings of the club in consultation with the president

- iii. Shall be general in charge of the secretarial duties of the club.
- iv. He shall jointly with the president sign all adopted minutes of the club's meetings.

D. ASSISTANT SECRETARY

- i. Shall assist the secretary in all his duties
- ii. Shall act in full capacity during his absence
- iii. He shall perform all other duties specifically assigned to him by the club.

E. FINANCIAL SECRETARY

- i. Shall be responsible for the collection of all fees, levies and other monies accruing to the club and pay same immediately to the treasurer who shall duly acknowledge receipt.
- ii. Shall be category B signatory to the club's account, sign all vouchers which shall be countersign by the president and write to financial defaulters and issue receipt to all monies collected.
- iii. Shall prepare and submit the annual financial report of the club and shall also prepare a comprehensive statement of account of the club covering the period of the administration and forward the same to the executive at least two month before the next general election, marking the end of the tenure of that administration to general assembly.
- iv. Shall keep in constant touch with all committees of the club in matters relating to finance and perform all secretarial duties relating to finance.
- v. Shall keep accurate nominal roll of all members of the club for the purposes of financial recording.
- vi. Shall make available to the auditor all financial books for auditing and assist them when the need arises.

F. ASSISTANT FINANCIAL SECRETARY

- i. Shall assist the financial secretary in the performance of his duties
- ii. Shall perform the functions of the financial secretary in his absence

- iii. Shall perform other secretarial functions relating to finance as the club may assign to him.

G. TREASURER

- i. Shall receive all monies handed over to him by the financial secretary and shall issue a cash receipt to the financial secretary for such payments.
- ii. Shall collect and pay into the clubs account all monies collected for the club within 48 hours of such receipts unless on weekends and public holidays, in which the money should be paid on the next working day.
- iii. Shall surrender all monetary documents, bank notes, pass books, cheques etc to the auditors and assist them when the need arises as may be decided by the club even if he is out of office.
- iv. Shall be a category C signature to the club's account.

H. PRO

- i. Shall be the spokesperson of the club to the general public
- ii. Shall be responsible for the dissemination of the club's information to the members on the directive of the president and secretary.
- iii. Shall be in possession of the club's properties in relation to the clubs outing.
- iv. Shall perform other duties as may be assigned to him by the president or the club.

I. CHIEF WELFARE OFFICER

- i. Shall be the head of welfare committee
- ii. Shall be responsible for the welfare of the club
- iii. Shall access the status of any member in welfare matters.

J. ASSISTANT WELFARE OFFICER

- i. Shall assist the chief welfare officer in the performance of his duties
- ii. Shall act in full capacity in the absence of the chief welfare officer
- iii. Shall perform other duties as may be assigned to him by the president or the club.

K. CHIEF PROVOST

- i. Shall maintain law and order in the club
- ii. Shall maintain orderliness during the hour of deliberation.
- iii. Shall carry out the instructions of the president and other officers in the interest of the club
- iv. Shall keep a penalty book, record fines or late coming, noise making, misconduct and other types of irregularities.
- v. Shall pay to the financial secretary all monies collected at the meeting.

L. ASSISTANT PROVOST

- i. Shall assist the chief provost in the performance of his duties.
- ii. Shall act in full capacity in the absence of the chief provost
- iii. Shall perform other duties as may be assigned by the president or the club.

2: POWERS OF THE EXECUTIVE

- a. The executive shall have the power to recommend dues on any matter subject to the approval of the club.
- b. The executive committee is supreme to all other committee in the club
- c. The executive committee shall have power to make regulations or by-laws for the smooth running of the club provided that a simple majority of members present in a meeting shall have ratified same.
- d. The executive committee may appoint one of their member or a suitable member of the club to fill and perform duties pertaining to a vacant office pending a bye election.
- e. To express the view of the club upon any matter of general interest

- f. Consensus shall be the aim of the executive committee but if it becomes necessary to put any question to vote, it shall be decided by a simple majority of the executive members at the meeting.

SECTION 10: ELECTIONS

1.

- a. There shall be an Electoral Committee consisting of five members nominated by the general house at a meeting convened 3 months to the expiration of tenure of the Executive. The committee shall have a chairman and a secretary.
- b. All contestants shall obtain a free nomination form indicating their interest to contest the respective positions.
- c. Voting shall be by open secret ballot
- d. After the election the electoral committee shall declare the result immediately.
- e. The electoral committee shall arrange the swearing in of the newly elected executives.
- f. Any contestant for the post of president must have spent 3 years with the club while other post shall be 1 year.
- g. In case of a tie, the electoral committee chairman shall have a casting vote.
- h. Electoral committee members have a right to vote but cannot contest in the election.

2. TENURE OF OFFICE

- a. Election of officers of the club shall be held every 2 years
- b. Any officer can be re-elected or returned unopposed but an officer who has served two (2) terms consecutively in a position shall not be re-elected in the same position in a succeeding election.

3: IMPEACHMENT

- a. An Executive officer shall be removed from office when he is found incompetent, or guilty of any misconduct or abuse of office and a motion for

his removal has been sustained by 2/3 majority vote of the members in a general meeting.

- b. By election to fill a vacant position shall be conducted within a month.

4. RESIGNATIONS

- a. An officer who wishes to resign his office will do so in writing and surrender all the properties of the club in his possession within 24 hours.
- b. All letters of resignation shall be submitted to the secretary and in case of the secretary's resignation he shall submit to the president.

SECTION 11: LOSS OF MEMBERSHIP

1. A member loses his membership in the following ways:
 - a. By Death
 - b. By resignation
 - c. On expulsion
2. A deceased member, upon being accorded his final right by the club, ceases to be a member.
3. A member who voluntarily notifies the club in writing of his intention to resign his membership shall upon being cleared of his financial obligation to the club cease to be a member.
4. The club shall have powers to suspend or expel a member whose character or behavior is inimical to the affairs of the club, provided that in the case of expulsion, the member must have been found guilty of misconduct by the appropriate disciplinary committee and the verdict ratified by simple majority vote of members present in a general meeting.

SECTION 12: GENERAL MISCONDUCT

- a. It shall be an offence for any member of the club to use abusive words on another during any club activities/ meeting , fight or perform any form of misconduct including leaving the meeting without permission from the president or provost. Except for fighting which shall be treated by the appropriate committee, any member who commits the above offences shall pay a fine. An amount shall be imposed by the president which shall not be less than N2,000 and not more than N10,000

- b. Any member found guilty of misappropriation or embezzlement of the clubs funds shall pay back the money or property so embezzled or misappropriated, and shall be disqualified for life to hold any office of the club, the appropriate committee shall decide a further punishment for such a member. If the member is an officer of the club he shall be removed forthwith from the office
- c. Any member who fails, refuses or neglects any duty assigned to him without any good reason shall pay a fine as may be imposed, which shall not be less than N5,000 and not more than N50,000
- d. Any member who assaults any officer in the cause of the officer performing his official duties shall pay a fine of not less than N5,000 or as may be decided by the appropriate committee
- e. Any member summoned by any organ or committee of the club shall attend the summons. If the member fails to attend the summons, the matter shall be returned to the executive which shall treat the matter accordingly and if found guilty, the member shall pay a fine as shall be decided by the executive committee provided that it shall not be less than N10,000
- f. Any member who does an act that could be seen as disgraceful to the club such as taking away drinks served for his immediate consumption; etc shall pay a fine not less than N20, 000 and provide the club a carton of such item.

SECTION 13: THE TRUSTEES

- a. There shall be a board of trustees of the club made up of maximum of 9 members of the club who shall be nominated by the executive for approval by 2/3 majority of members present at the meeting.
- b. A trustee member must have been a member of the club for at least 3 years.
- c. He must be of a good character and shall have a specific means of livelihood.
- d. The person must not have been convicted of any criminal offence by a court of competent jurisdiction

2. DUTIES AND POWERS OF TRUSTTEE

It shall be the duties and powers of the trustee to :

- a. Together with the executive committee acquire any immovable property for the club.

- b. Manage any foundation funds, shares or other securities of the club with the Executive.
- c. Perform such other functions as statutorily required and as may from time to time be required by the general assembly.
- d. The Board of Trustee shall take over the conduct of the affairs of the club whenever the house is in disarray to the extent that it can no longer meet and take decisions in the interest of the club for the purpose of restoring normalcy to the club within 3 months.
- e. The members of the Board of trustee shall elect their Chairman and Secretary.

3. TERMINATION OF TRUSTTEE

- 1. A Board of Trustee member shall be removed by 2/3 majority vote of members present in a meeting convened for that purpose for the following reasons;
 - a. Recommendation for removal by simple majority of the board.
 - b. Allegation of gross misconduct leveled against him by at least 3 members of the board.
 - c. Embezzlement of clubs fund or conversion of clubs property.
 - d. Upon death, insanity or bankruptcy of the member.
 - e. Upon criminal conviction by a court of competent jurisdiction.

SECTION 14: PATRONS

- a. The club shall if the need arises appoint some patrons subject to approval of the general meeting.
- b. A person to be appointed as a patron of the club shall:
 - i. Be a person of great influence and proven integrity
 - ii. The person must be above 40 years of age
 - iii. He must have been a friend of the Club so that he would be familiar with the Club's activities

SECTION 15: REVIEW

This constitution is reviewable every 5 years through a committee to be appointed by the executive subject to the approval of the general house and the constitution

shall be deemed reviewed if it has been ratified by 2/3 majority vote of members of the club.

SECTION 16: SPECIAL CLAUSE

- a. The income and property of the incorporated trustees of All4One friends Club of Nigeria shall be applied solely towards the promotion of the objective of the club as set forth in this constitution and no portion therefore shall be paid or transferred directly or indirectly by the way of divided bonus or otherwise by the way of profit to the members of the club.
- b. Provided that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration or to any officer or servant of All4One Friends Club of Nigeria in return for any service actually rendered to the club so that no member of Trustee/Executive Committee shall be appointed to a salaried office of All4One Friends Club of Nigeria and no remuneration or other benefits in money's worth shall be given to an officer of the club or to any Trustee /Member of the Executive Committee except repayment of out of pocket expenses or reasonable and proper rent demised or let the All4One Friends Club of Nigeria maybe in the company of such member, he shall not hold more than 100,000 part of the capital and such member shall not bound to account for any share of profits he may receive in respect of any such payment.
- c. In event of winding up, or dissolution of All4One Friends Club of Nigeria there remains after a satisfaction of its debts and liabilities, any property whatever the same shall not be paid and distributed among members but shall be given or transferred to charitable organizations.

Dated this Friday 17th August, 2018 being the day of adoption of this constitution and its commencement by the general house

Signed

Chief Ifeanyi S. Epundu
President.

Sign.....

Mr. Onyemaechi Hilary
Secretary

Signed:.....

Barrister PJN Azubuike

Chairman Constitution Committee

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